

École St. Mary School Council Monthly Meeting

September 16, 2026 – 6:30 pm

ESM Library

Mission Statement: To support and enhance student learning in our school community.

1. **Opening Prayer – 6:24**

2. **Call to Order**

- Welcome and Introductions
 - Attendance: Kiera Bouchard (Staff), Savio Baptista (Staff), Jeremy Duchan, Andrea Koester, Heather Wirzba, Temi Awogbami, Chantele Motycka, Cheris Samuels, Roisin Gibb(Trustee), Megan Prozniak
- Approval of Agenda
 - Motioned by Andrea , Seconded by Chantele
 - All in Favor
- Approval of Previous Meeting Minutes
 - Motioned by Temi, Seconded by Megan
 - All in Favor

3. **Reports**

- Division Report – Roisin (Trustee)
 - Haven't had a board meeting yet. Next Wednesday September 23 is the first board meeting.
 - Catholic Education Sunday is coming up October 18. The Calgary diocese is matching the donations brought in that week.

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- School Report - Mme Bouchard

School Report September, 16th 2026

Mission: Christ-centered learning community where students are cherished to achieve their potential.

1. Welcome and thank you!
2. September Update~ First weeks, Wednesday Sept 23 Opening Assembly, Mass, Welcome Back BBQ, Family Blessing, Meet the Teacher, Friday Sept 25 Terry Fox, Orange Shirt Day, Month end assembly, Grade 6 Volleyball, Div 2 Run Club ([tomorrow](#))
3. Staffing:
 - Pre K- Grade 6, English, French Immersion, Diverse Population

- 23 teachers (3x.5=1) Teachers including administration
- 18 Support Staff: Educational Assistants, Librarian, First Nations Metis and Inuit Facilitator, Family First Facilitator, Office Staff, Early Learning Support Staff, French Monitrice
- 1 EAL support from Division Office
- Welcome back Breanne Stevenson (gr 5,) and Katelyn Rabl (KRE.)
- New Staff: Wendy Urquhart (6UKI,) Shalyn Amonson (3DI,) Ashley Hogue (2HI,) Jessica Maneshyn (4/5ME,) Chantal Blashil (EA,) Susanna Pimental (EA,) Angela Donaghy (EA.) Theresa Cormican and Alexia McCuaig.

4. Student Enrollment

- Student total: 439
- K-6: 420
- ELP: 16
- French Immersion K-6: 259
- English Program K-6: 161

5. Class Configurations

- French Immersion: KCI, KMI, 1DI, 1KI, 2MI, 2HI, 3DI, 3AI, 4CI, 5GI, 6MI, 6UKI
- English Program: KRE, 1 RE, 2GE, 3ME, 4NE, 4/5ME, 5SE, 6RE

6. Facilities Update~ Paving outside ELP, addition of wall/door ELP, Whiteboards/projectors, sound. Video Camera/Bell/Buzzer front door

7. Report Cards, Spaces

- District Wide Report Cards: November 27th, 2026, March 12th, 2027, June 24th, 2027
- Goal Setting, and Celebration of Learning (in October and March)
- Use of Digital portfolios through Space: Grade 3-6

8. Goal Setting Evenings and Celebration of Learning/Interviews

- Goal Setting: October 22nd and 23rd
- Celebration of Learning/Interviews March 17 and 18th

9. Division and Board Priorities~ We are in the process of developing ESM goals for this year.

Our CIP will be aligned with our Division priorities:

- Strengthening our Catholic Faith
- Belonging in Our Diverse Community
- Living Truth and Reconciliation

iv. Learning Through Quality Teaching

10. Samaritan Superstars- We will continue to celebrate acts of kindness, generosity, leadership, being a good neighbor on Fridays. Thanks to the Prete Family for their donation to our assemblies!

11. Fundraising

- Potentially Mosaic Support
- Henderson Field Trip in June
- Turkey Dinner

12. Nutrition~ Breakfast Program: Grab and Go healthy snacks

13. Volunteers~ We are welcoming volunteers. Please contact your child's teacher or the office if you would like to volunteer. An online form must be completed.

14. Important Dates- Carnival November 26th, 2026

15. DREC/Faith Plan~ Savio Baptista

16. Purchases~ Thank you to School Council for purchases last year. Thanks for supporting students and the school.

17. Other~

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- Faith Report – M Baptista

School opening mass Wednesday September 23.

80 kids in the choir this year. That evening is a school blessing, Welcome Back BBQ and meet the teacher.

Love God is this year's theme. Learning about the sacraments, the saints and learning about God's love. Sacred Heart.

Faith Plan- Digital permission forms making it easier to get permission for teachers to take classes to Friday Masses. It's an open invitation.

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- Treasurer's Report -

Kiera will be double checking that funds we allocated last year have been taken out of the right places.

4. **Old Business: Review of Action Items from Previous Meeting**

- Mosaic Sub-Committee –

We have been accepted for the grant. Will receive 15 000 for the grant and 5000 from a private donation. Total cost of the mosaic is around 22 000.

Ward Brothers will install the mosaic for the school at no cost.

February time frame.

- School Engagement Grant – we motioned to use the \$500 to set up parent library last meeting.

The parent library has been started. Books have been purchased which are now available to borrow.

5. **New Business: Discussion of New Initiatives**

- Hot Lunch – choose a date, restaurant, and point person for the first hot lunch
Jeremy requested a list of hot lunches and to look at how many people ordered them and how much they made. Going forward we can start to track this information.

Look to see what local options we have.

*First hot lunch: October 6 – Jeremy booked Moxies

- ESM Wish List – can we have an updated list for this year
- Carnival

Set up the Subcommittee- usually only have one meeting to get the ball rolling.

6. **Guest Speaker/Presentation**

- None this meeting

7. **Closing Remarks**

- Samaritan Stars

Kiera a big thanks to those filing a role in the council. Everyone coming out tonight. Savio and Jeremy for getting that grant going for the mosaic.

- Next Meeting Date:

Wednesday October 28 at 6

8. **Closing Prayer led by Savio**

9. **Adjournment- 713**