ÉCOLE ST. MARY SCHOOL - 2025/2026

CHECKLIST FOR A SUCCESSFUL SCHOOL YEAR

- Have all forms required for registration been given to the school office?
 - o Birth and Baptismal certificates and emergency contacts. (Canadian Citizenship Documents)
 - Transportation Registration needs to be completed online through your parent Powerschool Portal before June 30th, 2025
- When is the first day of school for Grade I to Grade 6 students?
 - O September 2rd, 2025
- When is the first day of school for Kindergarten and Pre-Kindergarten Programs?
 - Kindergarten September 8th, 2025
 - o Pre-Kindergarten September 9th, 2025
- What time does school start for Kindergarten to Grade 6 students?
 - The first bell rings at **8:00 a.m**. The students should be in their classrooms at this time.
- What time do Kindergarten and Early Learning Programs start and finish in the morning? Kinderplay in the afternoon?
 - Kindergarten starts at 8:00 a.m. Kindergarten finishes at 11:10a.m Monday to Thursday. There is NO Kindergarten on Fridays.
 - Students must be picked up from their teachers pick up location at 11:10am unless other arrangements have been made.
 - Kindercare operates Monday to Thursday 11:10am to 6:00pm and is ran by the Boys & Girls Club of Lethbridge. On Fridays it will run from 6:45am to 6:00pm. Contact them directly for inquiries and details. 403-327-6423.
 - **Early Learning** starts at 8:15 and ends at 11:15am Monday to Thursday. There is no ELP on Fridays.
- Will your student be <u>late</u>?
 - Prior to 7:45 a.m., please leave a message on our answering machine if your child will be late for any reason. The answering machine is available from 3:45 p.m. until 7:45 a.m. every day. After 7:45 a.m. you may leave a message with the office staff. You can also leave messages during the day if office staff are busy and miss your call.
 - O Your student MUST STOP at the office to pick up an Admit to Class slip upon their arrival.
- Will your student be **absent** from school due to illness, appointments or holidays?
 - To excuse your student's absence, prior to 7:45 a.m. please leave a message on our answering machine. After 7:45 a.m., leave a message with the office staff.
 - o If the school has not been contacted by the parent, the school is required by Alberta Education to contact parents and emergency contacts to confirm the student's absence.
 - o This task is done after the morning attendance and again after the afternoon attendance.
- What are your students doing for **lunch**? Lunch and recess will be rotated in 2 groups. Lunch time is 12-1pm.
 - o Most students bring a bag lunch. There are NO microwaves.
 - Students are not allowed to leave the school grounds over the lunch hour. If you wish to take your child out for lunch, you must come to the office and sign them out.
 - o There is no Canteen at school. Students are required to bring their own lunches.
- What are your students going to wear?
 - Review the dress code in your handbook or on the school website esm.holyspirit.ab.ca

- Does your student have any new health or other problems that may have developed over the summer that will affect the school day?
 - Does the office know about any health-related conditions, or is an appointment necessary to discuss them?
 - o Does your child require medication be taken at school? If so, have all required medical forms been completed for the current year and given to the office. These can be found on the website.
 - Medication <u>may not</u> be administered to students until all forms are completed by the parent and physician.
- Does your student know where he or she is going after school? Do they know how they will get there?
 - The school will receive current bus routes in early September and whenever changes are made. You may check www.holyspirit.ab.ca under schools, transportation for updated information.
 - o Bus maps will be available in the office and online at www.southland.ca/lethbridge
- Are you picking them up?
 - O Your student will be waiting outside at their designated zone door.
 - There is no supervision after 3:10 p.m. Students cannot stay at school waiting for their ride.
 - o If your plans change, contact the school office **before 2:00 p.m.** so we may contact the teacher and your student in their classroom.
- Do they know what bus they will be taking?
 - If your student is in the younger grades, will someone be there to meet them at the bus stop?
 The school bus drivers will not let Kindergarten to Grade 2 students off the bus unless there is someone to meet them.
 - Please inform your child's teacher their bus number and stop number. This will be assigned to you AFTER you complete the Transportation Registration form.
 - o For those who need the bus on the first day of school, it is the Parent's responsibility to find their bus stop at Southland.ca
 - Bus passes are handed out at the end of September as riders are confirmed.
- If you are not there when your student arrives at home, do they know who will be responsible for them, what the rules are and how to get Emergency help?
- Does the school have your **updated** address and home, work and cell phone numbers that may have changed since last school year?
 - o If your information changes throughout the year please contact the school AS SOON AS POSSIBLE. It is vital that your information be current in case of an emergency.
- Does your child have their home phone number and your emergency numbers written in their school agenda? Backpack? Lunch kit?
 - o If your child's class is using agenda's they will receive the agenda on the first day of school.
 - The agenda is an excellent aid to parent/teacher communication. The teacher will use it to send information home and the parents may use it to correspond with the teacher throughout the year. Please check your child's agenda every day if they have one.
- Did you order school supplies from School Start?
 - School Start delivers to your house directly.

Fees are due by September 30, 2024. All fees are to be paid via School Cash Online.

2025-2026 École St Mary Bell Schedule

MONDAY - THURSDAY

7:45 AM DOORS OPEN
7:55 AM WARNING BELL
8:00 AM ENTRY BELL
3:00 DISMISSAL BELL

FRIDAY

7:45 AM DOORS OPEN
7:55 AM WARNING BELL
8:00 ENTRY BELL
12:30 PM DISMISSAL BELL

Kindergarten: 8:00am – 11:10am Mon-Thurs ELP 8:15am – 11:15am Mon-Thurs

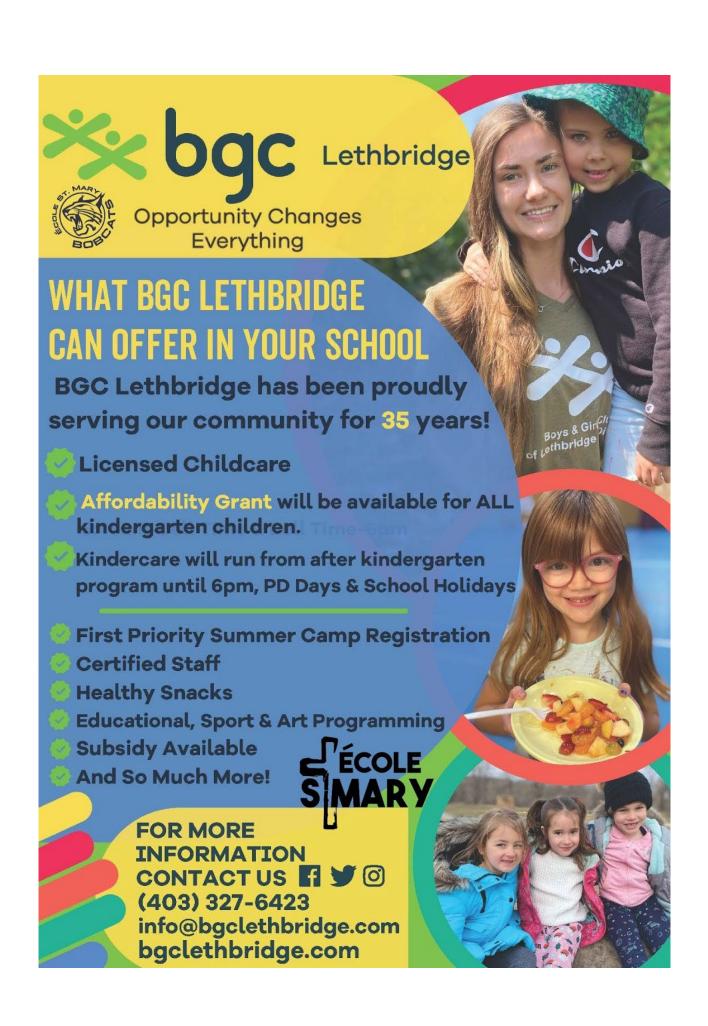
There will be no supervision after school so please inform the office if you are going to be late.

École St. Mary School Website & Newsletter

Our **monthly newsletter** is published on our website: <u>esm.holyspirit.ab.ca</u> under Resources & Publications — Newsletter. You may read the **monthly newsletter** online, via email - through School Messenger.

We encourage parents to view and get to know our website as there are many features to better serve our ESM families. For the most up to date events and any changes please refer to the website Calendar.



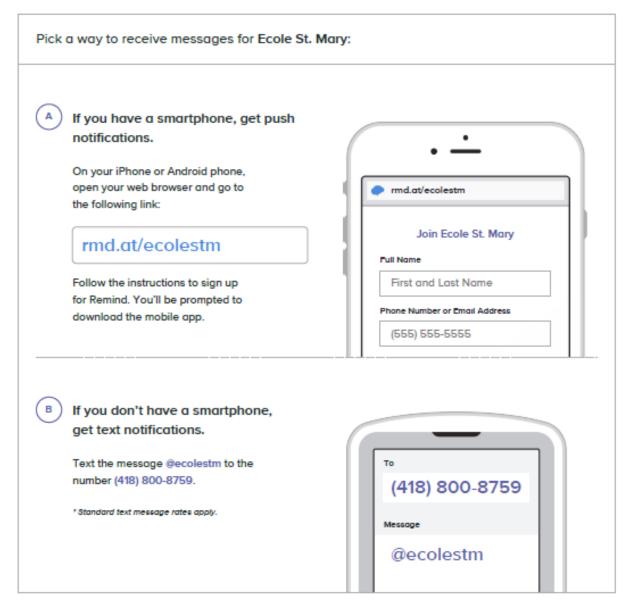


Aug 25 First day for staff Aug 29 Opening Mass O – 5 I – 0	AUGUST '25 S M T W Th F S	SEPTEMBER '25 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Sept 1 Labor Day Sept 2 First day for students Sept 24 Div. Board Meeting Sept 29 Div. PD Day Sept 30 National Day for Truth and Reconciliation O – 20 (25) I – 19 [19]
Oct 13 Thanksgiving Day Oct 14 Spiritual Dev. Day Oct 15 Div. Collaboration Day Oct 29 Div. Board Meeting O = 22 (47) I = 20 [39]	OCTOBER '25 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	NOVEMBER '25 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Nov 3 School PD Day Nov 10 Wellness Day Nov 11 Remembrance Day Nov 26 Div. Board Meeting O – 18 (65) I – 17 (56)
Dec 17 Div. Board Meeting Dec 19 Last day before break Dec 20-31 Christmas break Dec 25 Christmas Day Dec 26 Boxing Day O – 15 (80) I – 15 [71]	DECEMBER '25 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	JANUARY '26 S M T W Th F S	Jan 1 New Year's Day Jan 2-4 Christmas break Jan 5 First day after break Jan 26 School PD Day Jan 28 Div. Board Meeting O – 20 (100) I – 19 [90]
Feb 16 Family Day Feb 17 & 18 Non-operational Days Feb 19 & 20 SWATCA Feb 25 Div. Board Meeting O = 17 (117) I = 15 (105)	FEBRUARY '26 5 M T W Th F 5 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	MARCH '26 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Mar 13 Div. Collab Day Mar 25 Div. Board Meeting O – 22 (139) I – 21 (126)
Apr 2 Last day before Easter break Apr 3 Good Friday Apr 6 Easter Monday Apr 7-10 Easter break Apr 13 First day after break Apr 22 Div. Board Meeting O – 16 (155) I – 16 (142)	APRIL '26 5 M T W Th F 5 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	MAY '26 S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	May 18 Victoria Day May 19 School PD Day May 27 Div. Board Meeting O – 20 (175) I – 19 (161)
Jun 24 Div. Board Meeting Jun 25 Last day students Jun 26 Last day for teachers O – 20 (195) I – 19 [180)	JUNE '26 5 M T W Th F 5 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JULY '26 5 M T W Th F 5 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	No students Stat Holidays School PD/Div. PD/Spiritual Dev./Collab. Days Div. Board Meetings First and last days for students First and last days for teachers



Sign up for important updates from K. Bouchard.

Get information for Ecole St. Mary right on your phone—not on handouts.



Don't have a mobile phone? Go to rmd.at/ecolestm on a desktop computer to sign up for email notifications.



Dear Parents/Guardians:

Your teachers at Ecole St. Mary's School are excited to offer the opportunity to purchase quality standardized school supplies through School Start for the 2025/2026 school year. This process will save you both time and money.

YOU CAN ORDER ANYTIME; however, THE EARLIER YOU ORDER THE MORE YOU CAN WIN!!!

- **✓** ORDER by July 18, 2025: BE ENTERED TO WIN A \$1,000 CASH! >
- ✓ MISSED the above order date? IT'S OKAY! YOU CAN ORDER ANYTIME FOR YOUR CHILD'S BACK TO SCHOOL SUPPLY KIT!

*Order by July 18, 2025 and you will be entered into our draw. Two winners per draw.

Winners will be announced on our School Start Facebook and Instagram pages.

3 WAYS TO ORDER:



ONLINE: You can place your order online at https://schoolstart.ca.

Our site is best compatible with Firefox or Chrome.



PHONE: You can call our customer service centre at 1-800-580-1868 to place your order over the phone.



EMAIL: You can print and fill out the order form and return to our office via email to: info@schoolstart.ca.

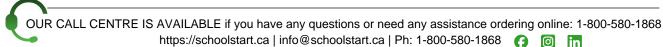
2 Delivery Options:

HOME:

The supplies will be packaged and delivered directly to your house. If you have a P.O. Box, please use your 911 address. Because the kit (s) are delivered to your home, you will have the ability to:

- Pre-label your childs supplies
- Add supplies to your order for home use or for your child in another school
- SCHOOL: The supplies will be packaged and delivered directly to the school in August before your child arrives, labeled with their name on the School Start Package.
 - *Any orders placed after July 15th, will be delivered to your home.

Thank you for your support!









School Start Report Cover (3 Prong) - Yellow

Ecole St. Mary's School Lethbridge, Alberta Grade 2 A-M Grade 2 A-M

Starter Package Qty. Description

By Credit Card Payment:

Card Number

Name as it appears on card

1 School Start Report Cover (3 Prong) - White			1 5	School Star	t Report Cover	(3 Prong) - Green	
 School Start Report Cover (3 Prong) - Orange School Start Report Cover (3 Prong) - Red School Start Report Cover (3 Prong) - Purple 			1 5	School Start Report Cover (3 Prong) - Light Blue			
			1 5	School Star	t Report Cover		
			1 5	School Star	Report Cover (3 Prong) - Navy Blue		
1 Hilroy White Studio Coil Sketch Book w/ Perforated Header (9" x 12") - 30 sheets			2 Hilroy Exercise Book (10 7/8" x 8 3/8") - 32 pages				
1 School Start Exercise Bool	c - Dotted Interlined (7 1/8" x 9 1/8") -	72 pages	 School Start Exercise Book - 1/2 Plain - 1/2 Interlined (7 1/8" x 9 1/8") - 72 pages Crayola Wax Crayons with sharpener - 64 Pack 				
1 Staedtler Norica HB #2 Pe	ncils (pre-sharpened) - 12 pack						
2 School Start White Premiu	m Eraser						
Cost of Starter Package							\$ 25.91
	eacher and to be order	red if you do		-	•	iem	
Description			Qty. I	Req'd	Price	Qty. Ordered	Subtotal
Expo Low Odor Dry Erase Fine T	ip Marker (black)		5		1.84		
School Start 5" Blunt Scissors		1		3.08			
Transparent Tape Refill (3/4" x 33 m.)			1		3.40		
School Start Clear Glue Stick - 21 g.			10)	1.55		
School Start Plastic Pencil Box (8" x 4.7" x 2.3")		1		2.77			
Royale Facial Tissue (2 Ply) - 126 Sheets			1		2.33		
Paper Towel Roll		1		3.16			
Disposable Spoons - 50 pack			1		3.83		
Large Zipper Bags (10" x 12")			1		0.30		
Cost of Required Items (prices include tax)					\$		
Shipping							\$ 4.50
Total Cost (Starter Package + Required Items + Shipping) (prices include tax)						\$	
Contact Info / Paym	nent						
Student Name (label to ac	near on supply hoy)	Phone Num	nher		 Emai	(summer contact info)	

Mastercard

CVV

Visa

Qty. Description

School Start Report Cover (3 Prong) - Grey

Cheque (made payable to: School Start)

Expiry Date

Signature

\$

Amount